

Privacy Policy, November 2024

At the Business Travel Purchase CH, we respect your privacy. We want to ensure that you get the information, content, and experiences that matter most to you. The Business Travel Purchase CH is committed to protecting the privacy of its members, customers, volunteers, and other contacts.

Scope

This privacy policy applies to all personal data processed by full-time and part-time employees, volunteers when acting on behalf of the Business Travel Purchase CH, contractors and partners doing business on behalf of the Business Travel Purchase CH, as well as all legal entities, all operating locations in all countries, and all business processes conducted by the Business Travel Purchase CH.

Information collected

What information do we collect?

The Business Travel Purchase CH collects the following personal data in line with the use purposes explained in a subsequent section:

- Your name and contact details
- Professional information
- Other information you upload or provide to us

How do we use your information?

The Business Travel Purchase CH uses (and, where specified, shares) your personal information for the following purposes:
To provide support or other services. The Business Travel Purchase CH may use your personal information to provide you with support or other services that you have ordered or requested. The Business Travel Purchase CH may also use your personal information to respond directly to your requests for information, including registrations for newsletters, webinars, or other specific requests, or pass your contact information to the appropriate Business Travel Purchase CH distributor or reseller for further follow-up related to your interests.

To provide information based on your needs and respond to your requests. The Business Travel Purchase CH may use your personal information to provide you with notices of new releases and service developments.

To engage with third parties. The Business Travel Purchase CH may share your personal data with third parties in connection with services that these individuals or entities perform for or with the Business Travel Purchase CH. These third parties are restricted from using this data in any way other than to provide services for the Business Travel Purchase CH or for the collaboration in which they and the Business Travel Purchase CH are contractually engaged. These third parties are carefully selected by the Business Travel Purchase CH and obligated to keep your data secure. From time to time, we may also share your information with third

parties whom we think might provide content, products, or services of interest to you.

How will you know if the Privacy Policy is changed?

The Business Travel Purchase CH may update its Privacy Policy from time to time. If we make any material changes we will notify you by email if you have an Business Travel Purchase CH Account, or by means of a notice on this website prior to the change becoming effective. We encourage you to periodically review this page for the latest information on our privacy practices.

For more information please contact dominic@businesstravelpurchase.com